



No.: 26/4/5920

Date: 4 Shawwal, 1441 AH

Corresponding to: 27 May, 2020 AD

Circular to Operating Banks in the Kingdom

Subject: Data related to Electronic Payment Systems, Channels, and Instruments

After Greetings,

Reference to our circular No. 26/2/1/5544 dated 9/4/2017 regarding data related to payment instruments and channels, I emphasize the following:

- 1- Adherence to the updated and approved data templates by the Central Bank, as published on the Central Bank's website, without making any modifications to them.
- 2- Providing the Central Bank with complete, accurate, consistent, and reliable data.
- 3- Submitting the required data to the Central Bank according to the specified periodicity for each template and within the period specified in Annex No. (1) of this circular, for each template separately (both a paper copy and an electronic copy) as per the guidelines. The electronic copy should be sent to the following email address: Payment.dep.Studies@cbj.gov.jo
- 4- All required values must be provided to the Central Bank in Jordanian Dinars. If there are transactions in foreign currencies, they should be converted to Jordanian Dinars as they are at the end of the period. This clause excludes data that is required to be listed in

foreign currencies as specified in the template.

- 5- Ensure that the data is provided according to the approved basis for each request: either (instantaneous basis - data as at the end of the period) or (periodic basis - transactions that occurred during the specified period in the template) as per the guidelines published on the Central Bank's website at the following link:
<http://www.cbj.gov.jo/Pages/viewpage.aspx?pageID=65>
- 6- Provide us with the names of your liaison officers along with their contact information (email, phone number, job title) through an official letter, and notify the Central Bank in case of any future changes to any of the liaison officers.
- 7- This circular will be effective starting from 1/1/2020 (data for the first quarter).
- 8- In case any bank violates any of the above clauses or provides inaccurate data, they will be subject to one or more of the penalties or actions stipulated under the provisions of Article (51) of the Electronic Payment and Money Transfer Bylaw No. (111) of 2017.

In case you have any inquiries regarding the required data, please contact the Analysis and Monitoring Division/ Oversight and Supervision on the National Payments System Department.

Respectfully,

**Governor
Dr. Ziad Fariz**

Annex No. (1)

No.	Template name	periodicity	The deadline for providing the data to the Central Bank	The entity required to provide the data
1.	The template for payment instruments and channels for banks.	Quarterly	Within 10 working days from the end of the quarter.	All banks operating in the Kingdom.
2.	The template for commission paid by Clients (Payment instruments).	Quarterly	Within 10 working days from the end of the quarter.	All banks operating in the Kingdom.
3.	The template for E-commerce Gateways.	Quarterly	Within 10 working days from the end of the quarter.	Banks that own and manage an e-commerce gateway.
4.	The template for payment systems administrators.	Monthly	Within 10 working days from the end of the month.	Banks licensed by the Central Bank to manage payment and clearing systems.
5.	The template for Acquirers	Quarterly	Within 10 working days from the end of the quarter.	Banks that provide electronic money Acquiring services.
6.	The template for foreign cards.	Quarterly	Within 10 working days from the end of the quarter.	Banks that provide electronic money Acquiring services.

No.	Template name	periodicity	The deadline for providing the data to the Central Bank	The entity required to provide the data
7.	The template for customer accounts/e-money - banks.	Monthly	The next working day.	Banks that hold customer accounts/electronic money.