

Form (1/1/01/11)

Central Bank of Jordan

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Instructions for Implementing International Bank Account Number

IBAN

No. (22/ 2013)

Issued pursuant to the provisions of paragraph (a) of Article (92) of the Banking Law No. (28) Of 2000 and its amendments and Article (29) of Electronic Transactions Law No. (85) Of 2001

Article 1:

These instructions shall be called “Instructions for Implementing International Bank Account Number (IBAN)” and shall be enforced upon all banks operating in the Kingdom as of 02/02/2014.

Article 2:

The enclosed user guide for International Bank Account Number (IBAN) in the Kingdom and action plan shall be integral parts of the instructions thereto.

Article 3:

The words and expressions indicated in these instructions shall have the meanings assigned to them hereunder unless the context indicates otherwise:

The Kingdom	The Hashemite Kingdom of Jordan.
Central Bank	The Central Bank of Jordan.

The Bank	Banks operating in the Kingdom.
Customer Account Number	The Customer Account Number according to the number of digits used currently by the bank.
Basic Bank Account Number (BBAN)	Combination of numbers used by a bank to uniquely identify the customers' accounts in order to achieve national unification for the numbers of digits used in customers' accounts maintained by banks.
International Bank Account Number (IBAN)	A developed format of the Basic Bank Account Number (BBAN) based on specifications set by international standards related to accounts numbers to uniquely identify the BBAN internationally.
Straight Through Process (STP)	Straight Through Process technique which is conducted by automating and processing the financial transfers through the banking systems with ease and without manual intervention.
SWIFT	Society for Worldwide Interbank Financial Telecommunications (S.W.I.F.T).
Bank Identifier Code (BIC)	The bank code accredited by SWIFT in accordance with the international standard (ISO 9362).
International Standard (ISO 13616)	The International Standard related to the components of the International Bank Account Number

	(IBAN).
International Standard (ISO 7064)	The international standard related to calculating and verifying the check digit of the IBAN. ISO/IEC 7064 (MOD 97-Page 10).
International Standard (ISO 3166)	The international standard related to the country codes.
Check Digit	Two digits of the IBAN components calculated in accordance with the international standard (ISO 7064).
IBAN Structure	Components of IBAN in the Kingdom formulated in accordance with the international standard (ISO 13616) and which consist of 30 digits.
IBAN Format	The formats used in entering or printing the IBAN.
Printed IBAN	The printing of the IBAN in the form of groups. Each group shall be of 4 digits separated by a blank space for easy readability.
Electronic IBAN	The entry of the IBAN in banking systems or internet. In this form, numbers and codes shall be presented in the form of a continuous string of digits without space between its components.
ECC Branch Code	The branch code used in Electronic Cheque Clearing System (ECC) in the Central Bank of Jordan.

Article 4:

The IBAN in the Kingdom shall be comprised of the following:

- a. Two digits of two letters for the Kingdom code (JO). The Kingdom code is identified in accordance with the international standard (ISO 3166).
- b. Two digits of two numbers resulting from a calculation process to verify the IBAN and its appropriateness to conduct any operations. These two digits vary from one customer's account to another's. The approved check digit shall be defined in accordance with the international standard (ISO 7064).
- c. Four digits for the BIC.
- d. Four digits for ECC Branch Code.
- e. Customer Account Number. It is required to add a zero (0) or more at the left side of the account number to complete the length of the customer account to the maximum length of 18 digits.

<u>JO 99 AAAA 9999 XXXX XXXX XXXX XXXX XX</u>				
		BBAN		
ISO Country Code	CHECK Digit	Bank Identifier Code	ECC Branch Code	Customer Account Number
JO	99	AAAA	9999	XXXXXXXXXXXXXXXXXXXX

Article 5:

The bank shall accredit and use the IBAN in financial transfers in any of the following methods:

- a. Through the banking systems. The IBAN shall be entered in the form of a continuous string without space between its components according to the following format:

JOXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX Electronic
IBAN

- b. Through printing the IBAN from left to right according to the following format:

JOXX XXXX XXXX XXXX XXXX XXXX XX Printed
IBAN

Article 6:

The bank shall commence in carrying out all necessary measures in addition to configuring its systems at least one month prior to the date specified to enforce these instructions.

Article 7:

The bank shall abide by modifying its systems in accordance with these instructions and by using the IBAN in all banking transfers in accordance with the attached action plan.

Article 8:

The bank shall issue the IBAN through its operating systems and shall abide by providing the IBAN to their customers at least one month prior to the date specified to enforce these instructions by any of the following methods:

- a. Website.
- b. Bank's answering machine.

- c. Statements of Accounts.
- d. Notices sent to the customer of his/ her IBAN.
- e. Electronic messages (SMS, Email ...).
- f. Any other method deemed appropriate by the bank.

Article 9:

The bank shall adopt measures to create awareness on the advantages and importance of using the IBAN at least one month prior to the date specified to enforce these instructions.

Article 10:

The bank shall issue the IBAN for all customer's accounts that accept incoming or outgoing transfers or both.

Article 11:

The Bank shall not allocate any charges to its customers when issuing the IBAN.

Article 12:

The Bank shall not allocate any additional charges to its customers as a result of using the IBAN.

Article 13:

It is mandatory for a bank to do the following:

- a. To clearly display the IBAN in the bank's transactions with its customers in an appropriate way in order to familiarize the customers with the IBAN and to facilitate carrying out their transfers. Such IBAN shall be printed wherever it is possible, (in statements of accounts, entry notices, ...)

- b. To validate the accuracy of the IBAN prior to carrying out any outgoing transfers (whether domestic or international) by using IBAN validation methods in countries where the use of IBAN is mandatory.
- c. To validate or check the IBAN before carrying out any incoming financial transfers received by the bank.
- d. With due regard to the provisions of anti- money laundering and combating the financing of terrorism instructions in force and any other related instructions, the bank shall:
 1. Accept any incoming money transfers received by the bank upon validating the check digit and verifying the consistency of the IBAN with the structure accredited in the Kingdom.
 2. Reject any incoming money transfers received by the bank under any of the following events :
 - IBAN is not identical to the structure approved in the Kingdom.
 - Check digit is incorrect.
 - Beneficiary's IBAN is not indicated in the transfer order.

Article 14:

The mechanism of executing intra- bank transfer orders in banks shall remain valid and unchanged.

Article 15:

The bank shall prepare its operating systems within a period not exceeding 360 days of the date of enforcing these instructions in order to apply the following:

- a. Unified purpose codes for incoming and outgoing transfers. These codes shall be unified across the Kingdom and be of 4 numerical digits in accordance with the list of codes which will be circulated later by the Central Bank.
- b. Straight-Through Processing (STP) for incoming financial transfers. The mechanism for implementing the STP shall be determined later by the Central Bank.

Article 16:

If the bank violates any of the provisions of the aforementioned instructions, it shall be liable to a punishment or administrative penalties or more in accordance with the provisions of the Central Bank Law No. 23 of 1971 and its amendments and/or the Banking Law No. 28 of 2000 and its amendments.

Governor

Dr. Ziad fariz